

## **Terms & Conditions Force Multiplier LLC**

**Effective Date: December 30, 2025**

These Terms & Conditions (“Agreement”) govern all services provided by Force Multiplier Strategic Wealth (“Firm,” “we,” “us,” or “our”). By enrolling in any subscription or using our services, you (“Client,” “you,” or “your”) agree to be bound by this Agreement.

### **1. Services Covered**

The Firm provides subscription-based services selected by the Client, which may include one or more of the following:

#### **a. QuickBooks Online® Subscription Management**

Subscription management services include enrollment, billing administration, and ongoing management of a QuickBooks Online subscription billed through the Firm. These services do not include transaction entry, bookkeeping execution, reconciliations, accounting services, tax services, or legal services unless separately agreed in writing.

#### **b. Advisory Services**

Advisory services provide ongoing access to financial guidance and support on an as-needed basis and are not limited to scheduled meetings. Advisory services may include review of financial categorization, bookkeeping best-practice guidance, expense documentation requirements, general tax strategy education, quarterly advisory check-ins, and strategic advisory guidance tailored to the Client’s business or industry.

Advisory services are consultative in nature only and do not include execution of bookkeeping, accounting, tax preparation, tax filing, payroll, or legal services unless separately agreed in writing.

### **2. Services Not Included**

Unless expressly agreed to in a separate written engagement, the Firm does not provide transaction entry, bookkeeping execution, bank or credit card reconciliations, financial statement preparation, tax preparation, tax filing, or legal services, or payroll services. The Client remains solely responsible for the accuracy, completeness, and timeliness of all financial data and records.

### **3. Subscription Billing & Pricing**

All services are billed on a recurring subscription basis and continue until canceled by either party. Pricing is disclosed at enrollment and may change with notice. QuickBooks Online

subscription pricing is available only while the subscription is managed through the Firm and is subject to Intuit pricing changes.

#### **4. Client Responsibilities**

The Client agrees to maintain accurate and complete financial records, enter transactions unless otherwise agreed in writing, provide requested information in a timely manner, and use QuickBooks Online in accordance with Intuit's terms of service.

#### **5. Software & Trademark Disclaimer**

The Client retains full ownership and control of their QuickBooks Online account and data at all times. QuickBooks® and QuickBooks Online® are registered trademarks of Intuit Inc. The Firm is not affiliated with Intuit Inc. beyond authorized program participation and does not control the availability, performance, or functionality of QuickBooks Online.

#### **6. No Guarantee of Results**

The Firm does not guarantee financial outcomes, tax results, profitability, or business performance. Advisory services are based on professional judgment and information available at the time services are provided.

#### **7. Limitation of Liability**

To the fullest extent permitted by law, the Firm's total liability for any claim arising out of services provided under this Agreement shall be limited to the fees paid by the Client to the Firm during the three (3) months preceding the claim. The Firm shall not be liable for indirect, incidental, or consequential damages.

#### **8. Termination**

Either party may terminate services at any time. Upon termination, the Client may transition their QuickBooks Online subscription to direct billing with Intuit without loss of access or data.

#### **9. Governing Law**

This Agreement shall be governed by the laws of the Commonwealth of Virginia.

#### **10. Entire Agreement**

This Agreement constitutes the entire understanding between the parties regarding the services provided and supersedes all prior discussions or agreements. Any modifications must be made in writing.

#### **Acceptance**

By enrolling in or continuing to use any subscription offered by the Firm, the Client acknowledges that they have read, understood, and agree to these Terms & Conditions.